

Vendor, Solicitor, or Temporary Merchant Application Form

Village of Heyworth

108 S. Buchanan Street
P.O. Box 439
Heyworth, IL 61745-0439
P: (309) 473-2811
F: (309) 473-2291



THE VILLAGE OF HEYWORTH VENDOR, SOLICITOR, OR TEMPORARY MERCHANT APPLICATION FORM

For each question below, please complete the response in the space provided or write or type the answer "Yes" or "No" in the left margin. If an answer is not applicable, please write N/A. Please complete the front and back of the application.

☐ Vendor

☐ Solicitor

☐ Temporary Merchant

Applicant/Business Name: _____

Business Location Address: _____

Business Phone: () _____ - _____ **Fax #:** () _____ - _____

Email: _____

Form of Business Organization (if applicable):

☐ Corporation

☐ Limited Liability Company

☐ Partnership

☐ Individual

Date of Organization: ____/____/____

State of Organization: _____

FEIN: _____ - _____

Applicant Information: (Person Completing this Form)

Name: _____

Title: _____

Address: _____

DL#: _____

Street Address

DOB: ____/____/____

City, State, Zip

Phone #: () _____

Cell #: () _____

Email: _____

Fax #: () _____

1. List the names of all persons that will be soliciting in the Village. For each person listed, complete "Attachment 1". If more space is needed, an additional form with this information must be attached to this application.

_____	_____
_____	_____
_____	_____

2. Provide a description of the nature of the business and the goods to be sold.

3. Provide the address of where the goods will be sold.

4. Provide the address of where orders for the sale of goods will be taken from, the address of where the goods are manufactured or produced, the address of where the goods are located at the current time, and the proposed method of delivery of the goods.

Order Address: _____
Manufacture Address: _____
Current Address of Goods: _____
Proposed Method of Delivery: _____

5. Dates and Times of Operation: ____/____/20____ through ____/____/20____
Hours: _____ to _____

- _____ 6. Is a motor vehicle going to be used as a part of the operation? If "yes" provide the make, model, year, license plate number, and a description of the vehicle.

- _____ 7. Has a permit or license been issued and revoked to you or your business during the past 5 years? If "yes" describe the reason for revocation.

- _____ 8. Has any person listed herein been convicted of any felony or crime involving honesty, deceit or fraud? If "yes", provide a detailed explanation on a separate sheet describing the crime, dates of the offense, and disposition for each person and conviction.

- _____ 9. Does the operation intend to provide prepared food product intended for human consumption? If "yes", attach a copy of a current McLean County Health Department permit.

ACKNOWLEDGEMENT

I, _____, (full name printed) swear or affirm under penalty of law that I have read and understood all of the questions in this Application and that all of the foregoing information and statements submitted in this Application and its attachments and supporting documents are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. The responses include all material information necessary to fully and accurately identify and explain the operations, capabilities and pertinent history of the affiliated request as well as the ownership, control and affiliations thereof, if applicable.

The undersigned applicant also agrees to indemnify and hold the Village of Heyworth harmless from any losses, claims, damages, liabilities, and related expenses (including the fees, charges and disbursements of any counsel or consultant for the Village) incurred by the Village or asserted against the Village by the undersigned or any third party arising out of, in connection with, or as a result of (i) the information submitted by applicant for this Application, (ii) the processing of this Application, (iii) the issuance or denial of a permit, or (iv) any actual or prospective claim, litigation, investigation or proceeding relating to any of the foregoing, whether based on contract, tort or any other theory, whether brought by a third party or by the applicant, and regardless of whether the Village is a party thereto.

I further agree to provide written notice to the Village of Heyworth of any material change in the information contained in the original application within 30 calendar days of such change (e.g. ownership, address, telephone number, etc.)

**ANY MATERIAL MISREPRESENTATION OF INFORMATION IN THIS DOCUMENT WILL
BE GROUNDS FOR DENIAL OF A PERMIT**

_____	Subscribed and sworn before me
Signature of applicant	this _____ day of _____, 20__.

Name and Address of Business	

FOR OFFICE USE ONLY:

Date Received: ____/____/____	Received By: _____
Police Department Approval: Y or N	By: _____
License Issued: Y or N	Type of License Issued: _____
Effective Date(s): ____/____/20____	through ____/____/20____
Hours Permitted: _____ a.m./p.m. to _____ a.m./p.m.	

Attachment 1

Employee Information:

Name: _____

Title: _____

Address: _____

Street Address

DL#: _____

City, State, Zip

DOB: ____/____/____

Phone #: () _____

Cell #: () _____

Email: _____

Fax #: () _____

Employee Information:

Name: _____

Title: _____

Address: _____

Street Address

DL#: _____

City, State, Zip

DOB: ____/____/____

Phone #: () _____

Cell #: () _____

Email: _____

Fax #: () _____

Employee Information:

Name: _____

Title: _____

Address: _____

Street Address

DL#: _____

City, State, Zip

DOB: ____/____/____

Phone #: () _____

Cell #: () _____

Email: _____

Fax #: () _____
